MISSION STATEMENT

Glenart Trading recognises that it has a responsibility to the environment and the importance of Biodiversity to society. We are committed to reducing our environmental impact and continually improving our environmental performance as an integral part of our business strategy and operating methods, with regular review points. We will encourage customers, suppliers and other stakeholders to do the same.

RESPONSIBILITY

Glenart Trading is responsible for ensuring that the environmental policy is implemented. However, all employees have a responsibility in their area to ensure that the aims and objects of the policy are met.

WE ENDEAVOUR TO:

* Comply with and exceed all relevant regulatory requirements.
* Continually improve and monitor environmental performance.
* Continually improve and reduce environmental impacts.
* Incorporate environmental factors into business decisions.
* Increase employee awareness and training.

PAPER

* We will minimise the use of paper in the office.
* We will reduce packaging as much as possible.
* We will seek to buy recycled and recyclable paper products.
* We will reuse and recycle all paper where possible.

ENERGY AND WATER

* We will seek to reduce the amount of energy used as much as possible.
* Lights and electrical equipment will be switched off when not in use.
* Heating will be adjusted with energy consumption in mind.

OFFICE SUPPLIES

* We will favour more environmentally friendly and efficient products wherever possible.
* We will reuse and recycle everything we are able to.

TRANSPORTATION

* We will reduce the need to travel, restricting to necessity trips only.
* We will promote the use of travel alternatives such as e-mail or video/phone conferencing.
* We will make additional efforts to accommodate the needs of those using public transport or bicycles.

WASTE MANAGEMENT

* At Glenart Trading we dispose of our waste according to the occupational health and safety act.
* We make use of waste disposal companies to remove our sanitary waste and collect all recyclable waste.

MAINTENANCE AND CLEANING

* Cleaning materials used will be as environmentally friendly as possible.
* Materials used in office refurbishment will be as environmentally friendly as possible.
* We will only use licensed and appropriate organisations to dispose of waste.

RENEWABLE ENERGY

* Glenart Trading will continuously strive to improve all practices to become as environmentally friendly as possible.
* We will research renewable energy options in order to use other forms of energy in future.

MONITORING AND IMPROVEMENT

* We will comply with and exceed all relevant regulatory requirements.
* We will continually improve and monitor environmental performance.
* We will continually improve and reduce environmental impacts.
* We will incorporate environmental factors into business decisions.
* We will increase employee awareness through training.
* We will review this policy and any related business issues at our monthly management meetings.

CULTURE

* We will involve staff in the implementation of this policy, for greater commitment and improved performance.
* We will provide staff with relevant environmental training.
* We will use local labour and materials where available to reduce CO2 and help the community.

Signed : …………………………………………………….

Position: ……………………………………………………

Date: …………………………………………………………